

Minutes of the Exeter U3A Committee Meeting

Held at 2pm, 14th April 2025

Held in the Priory room at the Mint

Present for the meeting:

Committee members:

Terry Ancell (chair), Rosie Hydar (treasurer), Bill Cross (secretary), Ian Murray (membership secretary), Annabel Nater (groups coordinator), Anne Barwell (co-groups coordinator), MJ Morgan, Mark Hall, Virginia Rosenfeld, Ann Harper (minutes secretary), Harriet Smith

1. Welcome

Terry welcomed the committee members.

2. Apologies

None

3. Declarations of Interest

None

4. Matters arising from u3a year (Terry)

This paper was distributed at the meeting – there were no further comments other than that the paper was a work in progress which will be useful for forward planning and be subject to review.

Action

All: to feedback to Bill for any amendments/addition

5. Approve the Minutes of committee meeting of 3rd March

Actions had been completed and the minutes were approved.

6. Matters arising

To date, Terry has only had 3 or 4 requests for a printed version of the 30th celebration booklet – with such a small run this would be too expensive to do. If more requests come in in future, this cost will be looked at again.

Actions

Ann H: to send finalised minutes to Bob [completed 14 April]

Ian: to arrange a date for the new members coffee morning

Virginia/Anne B: to arrange for additional leaflets to be delivered to the library

7. Regular Reports

Finance (Rosie): Rosie distributed the monthly income and expenditure report at the meeting. Rosie reported that income levels were good and should cover this year's future expenses. Depending on the cost of living increases over the coming year, it is hoped that there will be no rise in next year's membership fee.

There were no questions or issues arising from this report.

Action

Terry: to speak to Science group's convenor regarding their use of Zoom.

Membership (Ian): Ian had distributed his report before the meeting and commented that this was up to date at time of printing. There were no issues arising from this report

Groups (Annabel): There was discussion by the committee about how best we can support convenors especially given that the coordinators cafe meeting had few convenors attending. Annabel and Anne B will discuss and decide what might be useful to try. Annabel confirmed that she would inform Virginia (for the newsletter) if a group has closed.

Action

Annabel/Anne B: to think about how to further support convenors in their roles.

Mark: to check if new groups using old/closed groups (eg reading groups) names would cause an issue on Beacon

Speaker team (Terry): Terry's report circulated before the meeting – no issues arising. Terry commented that the last monthly speaker had asked for the Youtube copy of his presentation which was emailed on to him.

8. Budget 2025/26 (Rosie)

Rosie distributed her report at the meeting – no issues raised.

9. Progress preparing for the AGM (Bill)

a) **Approve final notice for the AGM** – This was agreed by the committee with an additional sentence on encouraging people to volunteer for the committee.

b) **Approve AGM notice** – This was agreed by the committee with the addition on the back of the Agenda of the committee's list of nominees.

c) **Approve voting form** - this was agreed by the committee with updated biographies of committee members

d) Approve annual report and accounts - this was still a work in progress for Rosie and Terry. Terry had completed the slide show for the AGM and Ian confirmed that he would present the membership section and Rosie the Treasurer's section.

e) Approve revised preparation programme – Bill distributed this at the meeting and dates confirmed

f) Approve information for newsletter – Virginia will include the new committee members on the newsletter

Actions:

Bill: Various amendments to the paperwork (see above a), b) and c))

All: to send to Bill updated biographies – brief 2 or 3 sentences

Rosie/Terry: to complete annual report and accounts

Virginia: to update newsletter (f))

10. Enquiries re TAT Contact

Ian agreed to continue in this role

11. Any other business

None

Date of next meeting 22nd May 2025 at the Mint directly after the AGM