

Minutes of the Exeter U3A Committee Meeting

Held 23 May 2024 at 12.30 at the Mint immediately after the AGM

Present for the meeting:

Committee members:

Bill Cross (secretary), Ann Harper (minutes secretary), Ian Murray (membership secretary), Terry Ancell (chair), Annabel Nater (Groups' Coordinator), Anne Barwell, Rosie Hydar (Treasurer), MJ Morgan

Elisabeth Jane Wallien (Jane) and Rita Watson – new committee members

1. Welcome

Terry, as new Chair, welcomed the committee members and Elisabeth Jane Wallien (Jane) and Rita Watson who volunteered to join the committee.

2. Apologies

None

3. Approval of changes to banking arrangements.

The signatories and contact details for the bank account need updating. The committee unanimously agreed that Steph and Julie's names to be removed and Ian's added; it was also agreed that Steph would maintain access for a short while to assist Rosie. Ultimately, Rosie, Terry, Bill and Ian will be the four counter-signatories.

Action

Bill: to send above information to the bank

4. Information to the Charities Commission and Third Age Trust (TAT)

The names of new members and resigned members to be given to the Charity Commission. Jane and Rita were given, at the meeting, forms to sign to confirm they were suitable as Trustees and these were returned to Bill.

Action

Bill: to update the Charities Commission of new and resigned committee members

Bill: to include on the Agenda for the 3rd June meeting for other new committee members

Given that there will be new committee members joining on 3rd June informing the TAT can wait until all paperwork completed.

Action

Bill: Agenda item for 3rd June

5. Updates to website and newsletter contacts

Trudi to be informed of changes to the committee. Annabel is meeting with Bob 28th May and will update him on the changes

Action:

Bill: to send information to Trudi for the newsletter

Annabel: to inform Bob so that website can be updated

Bill: to be added to 3rd June Agenda

6. Changes to Beacon permissions

Dave will be asked to update Beacon permissions. Committee members who have now left may still have some access to help in assisting their replacement.

Action

Terry: to inform Dave of changes

7. Committee timetable

The 3rd June and 1st July meetings will go ahead as planned.

8. Co-opt any new members

Terry advised the committee that Sheila Merrett and Charles Curnock had indicated their willingness to going the committee

Action

Bill: to contact Sheila and Charles with information regarding committee meetings and forms for the Charity Commission

Bill: to check constitution on how many co-opted members we can have

Date of next meeting Monday 3rd June 2 pm, Wesley Room at the Mint